

# HRHA policies regarding the Coronavirus Disease (COVID-19)

## Effective March 16, 2020

### Documents for Recerts

Social  
Security letter

-  
Prescription  
information

-  
1 current  
savings  
statement

-  
6 months of  
checking  
statements in  
a row

A packet will  
be left in your  
mailbox to  
sign and  
return to Lisa  
through the  
office door

### Interims

If income  
changes you  
must call Lisa  
within 2  
weeks of  
beginning or  
ending work

**Lineweaver is closed to the public until further  
notice. Family and health care personnel are  
permitted but must sign-in**

### **Updates to HRHA Operations**

+ All interim and re-certifications will be conducted without contact. Documents must be submitted through the office door slot. Lisa will make copies and return original documents to your mailbox.

+ Rent will be paid through slot on office door. Lisa will put receipt in your mailbox. If you are unable to complete money order please ask a neighbor for assistance. Put name and/or apartment number on bottom left of money orders.

+ Work orders will only be completed if life or safety issue.  
+ All entrances except the front entrance will be locked  
+ The front entrance will be open 9:00am to 4:30pm

Help keep your neighbors safe by following the guidelines above. Avoid touching your face, wash regularly, and see a doctor immediately if you are coughing. Call Lisa with any questions:

540-433-0788

Hand sanitizer and glove stations are posted throughout the building

### **Questions & Contact - Main Office: 540-434-7386 Apartments Manager**

Lisa Benasher: 540 - 433 - 0788

lbenasher@harrisonburgrha.com



**Harrisonburg Redevelopment &  
Housing Authority**

